

Minority Enterprise Training Program

Date | time 8/2/2016 12:00 AM | Location American Capital Funds

Meeting called by	Eric Whiteside, Senior Project Director	Please prepare : MEP Sharepoint Please bring All Corporate Documents: Articles of Incorporation, Operating Agreement, Bank Statements.
Type of meeting	Training	
Facilitator	Elliott McDowell	
Participants	Cutrite Landscaping LLC JT Connections LLC Southern Portrait Construction LTD Amexem Group LLC	
Timekeeper	Robert Pressley	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> MEP Microsoft Sharepoint Access ACapital Business Center Access each participant	Eric Whiteside	30 mins
<input type="checkbox"/> Preparing for Legal Compliance and Documentation	John Lewis	10 Mins
<input type="checkbox"/> LLC, S-Corps vs Sole Proprietorship	Eric Whiteside	20 Mins
<input type="checkbox"/> Understanding Partnership, Operating and Profit Sharing Agreement	Eric Whiteside	15 Mins
<input type="checkbox"/> Q&A	Eric Whiteside	15 mins
<input type="checkbox"/> Project Deliverable Overview for Participants	Eric Whiteside	15 Mins
<input type="checkbox"/> Closing	Eric Whiteside	30 Mins

Other Information

Prepare necessary agreements for your company | all participants